



OPEN TO INTERNAL AND EXTERNAL CANDIDATE

Reference No. : **SVN/MZ10/2024/013**

Position Title : **Project Assistant (MHD)**

Duty Station : Pemba

Organizational Unit : Migration Health

Classification : **General Service, Grade: G-5**

Type of Appointment : Special Short Term

Report to : National Project Officer (Migration Health)

Estimated Start Date : As soon as possible

Closing Date : **06th May 2024**

Established in 1951, IOM is a Related Organization of the United Nations, and as the leading UN agency in the field of migration and works closely with governmental, intergovernmental, and non-governmental partners. IOM is dedicated to promoting humane and orderly migration for the benefit of all. It does so by providing services and advice to governments and migrants.

IOM is committed to a diverse and inclusive environment. For the purpose of this vacancy, the following internal candidates who meet the eligibility criteria are considered as first-tier candidates:

- Internal candidates in Professional and Higher Categories and National Officer (NO) Category with regular or fixed-term contracts should meet the minimum time in post requirement of 12 months, for Special Short-Term contract holders, the minimum time in post is 6 months at the time of the closing of the VN.
- There is no time in post requirement for staff members in the General Service (GS) category.

In addition, all applicants should meet eligibility requirements for languages, education and work experience requirements stipulated in the SVN.

Context:

The International Organization for Migration (IOM), the UN Migration Agency is a dynamic and growing inter-governmental organization, with 174 member states. IOM is committed to the principle that “humane and orderly migration benefits migrants and society”. Established in 1951 and now active in over 590 field locations worldwide, IOM works with partners, government, and civil society to promote international cooperation to address operational challenges of migration and mobility, assist in the search for practical solutions to migration problems, and to provide humanitarian assistance to migrants in need, including refugees and

internally displaced people. IOM addresses the migratory phenomenon from an integral and holistic perspective, including links to development, to maximize its benefits and minimize its negative effects.

Within its Migration Health Division (MHD), IOM delivers and promotes comprehensive, preventive, and curative health programmes which are beneficial, accessible, and equitable for migrants and mobile populations. Bridging the needs of both migrants and IOM's Member States, MHD contributes towards the physical, mental, and social well-being of migrants, enabling them and host communities to achieve social and economic development.

Responsibilities and Accountabilities

- 1) Provide support to organize and implement IOM's migration health portfolio (HIV/TB, Cholera response, emergency health and nutrition activities) in Northern Mozambique.
- 2) Assist in the coordination and liaison with district health authorities, as well as humanitarian and development partners, including participation in local meetings, documenting meeting and following-up on outcomes.
- 3) Assist in the follow-up, access to care and referral of patients identified through the displacement cycle ensuring they are not lost to care but rather are linked to care at each step of the cycle.
- 4) Work with the integrated health-MHPSS-protection field teams in implementing activities including health education, community engagement, identification of lost-to-follow-up and other vulnerable patients, active case finding and screening, and referrals.
- 5) Organize integrated mobile brigades in coordination with district health authorities to deliver primary health care services to displaced populations and host communities, and as needed, support liaison with health authorities and proper escorts.
- 6) Provide supervision of team leaders from integrated field teams and ensure regular monitoring and reporting of community-based activities and primary health care service delivery; including follow up with team leaders on weekly community-based reports and preparing reports on service delivery by integrated mobile brigades, for updating of health programme databases.
- 7) Work closely with MHPSS, Protection and CCCM teams towards the delivery of integrated services to beneficiaries and cross-referrals.
- 8) Work closely with MHPSS, Protection and CCCM teams towards the delivery of integrated services to beneficiaries and cross-referrals.
- 9) Perform other duties as may be assigned.

Required Qualifications and Experience

Education

- Bachelor's degree in Medicine, Nursing, Public Health, epidemiology or other related area with at least three (3) years of relevant experience or
- High school diploma with at least five (5) years of relevant experience.

Experience

- Professional experience implementing and monitoring health projects and interventions, including Nutrition, HIV/AIDS, TB.
- Previous experience in health programming in emergency is an advantage.
- Experience in project implementation and monitoring of activities at field level.
- Previous experience with IOM a distinct advantage.
- Experience in community outreach, social activism.
- Experience working in coordination with local health authorities and partners, including working with decentralized health care system at the community and district levels.

Skills

- Strong writing skills.
- Knowledge of emergency health, and/or primary health care.
- Ability to document, organize, store, and disseminate project information to facilitate knowledge management.
- Capacity to write succinct activity and quarterly reports.
- Strong presentation skills to aptly participate in different forums such as meetings and conferences.
- Excellent communication and analytical skills.
- Ability to work with a high degree of independence within assigned areas.
- Good teamwork skills especially with community health workers.
- Good communication skills, personal commitment, efficiency, and flexibility.
- Knowledge of the health and social protection system (advantageous).
- Ability to work effectively and harmoniously in a multicultural environment.
- Good computer literacy, especially MS Excel.
- Demonstrated ability to deliver quality assignments under tight timeframes.
- Ability to work independently, to follow leads.

Languages

For this position, fluency in English & Portuguese is required (oral and written).

Required Competencies

The incumbent is expected to demonstrate the following values and competencies:

Values

- **Inclusion and respect for diversity:** Respects and promotes individual and cultural differences. Encourages diversity and inclusion.
- **Integrity and transparency:** Maintains high ethical standards and acts in a manner consistent with organizational principles/rules and standards of conduct.

- **Professionalism:** Demonstrates ability to work in a composed, competent and committed manner and exercises careful judgment in meeting day-to-day challenges.
- **Courage:** Demonstrates willingness to take a stand on issues of importance.
- **Empathy:** Shows compassion for others, makes people feel safe, respected, and fairly treated.

CORE COMPETENCIES - Behavioural indicators – Level 1

- **Teamwork:** Develops and promotes effective collaboration within and across units to achieve shared goals and optimize results.
- **Delivering results:** Produces and delivers quality results in a service-oriented and timely manner. Is action oriented and committed to achieving agreed outcomes.
- **Managing and sharing knowledge:** Continuously seeks to learn, share knowledge, and innovate.
- **Accountability:** Takes ownership for achieving the Organization’s priorities and assumes responsibility for own actions and delegated work.
- **Communication:** Encourages and contributes to clear and open communication. Explains complex matters in an informative, inspiring, and motivational way.

Other

Any offer made to the candidate in relation to this vacancy notice is subject to funding confirmation.

Appointment will be subject to certification that the candidate is medically fit for appointment, verification of Education certificates, successful reference checks and security clearances.

How to apply:

Interested candidates are invited to submit their applications in **ENGLISH**, with:

- a) Cover letter, clearly specify suitability and availability date.
- b) Detailed *curriculum vitae*, including historical salary, skype user ID, phone number and minimum three referees (preferably former direct supervisors).

IOM only accepts duly completed applications submitted through the IOM online recruitment system, through the links below:

[View the internal job posting](#)

[View the external job posting](#)

Only applicant who meets the above qualification will be considered.

No Fees:

IOM does not charge a fee at any stage of its recruitment process (application, interview, processing, training, or other fee). IOM does not request any information related to bank accounts.

Posting period:

From 22.04.2024 to 06.05.2024