



OPEN TO INTERNAL AND EXTERNAL CANDIDATE

Reference No. : **CFCV/MZ10/2023/032**
Position Title : **Graphic Designer Support Consultant (PSEA)**
Duty Station : Maputo, Mozambique (Home-Based)
Organization Unit : PSEA
Classification : **Consultancy, Category B**
Type of Appointment : Consultancy Contract, 05 (five) months.
Report to : Project Manager (PSEA)
Estimated Start Date : As soon as possible
Closing Date : **19 May 2023**

IOM is committed to a diverse and inclusive environment. This is a request for Curricula/expression of interest for the position of **Graphic Designer Support Consultant (PSEA)**. The successful candidate will be offered Special Short Term Ungraded Contract.

In addition, all applicants should meet eligibility requirements for languages, education and work experience requirements stipulated in the CFCV.

CONTEXT:

Established in 1951, IOM is a Related Organization of the United Nations, and as the leading UN agency in the field of migration and works closely with governmental, intergovernmental, and non-governmental partners. IOM is dedicated to promoting humane and orderly migration for the benefit of all. It does so by providing services and advice to governments and migrants.

With funding from United States Bureau for Humanitarian Affairs, IOM Mozambique/Philippines is leading on the project “Risk Management: Sustainable Models and Practices for Effective Protection from Sexual Exploitation and Abuse Response”. This consultancy will support IOM Mozambique/Philippines with graphic design of the tools, materials, and reports of the SEA Risk Management Pilot Project.

Under the guidance and direct supervision of the PSEA Project Manager (SEA Risk Management) and under overall supervision of the Head of Emergencies, in close coordination with the Chief of Mission, the incumbent will be responsible for designing the SEA Risk Management Reports, Tools, and Materials.

Category B Consultants: Tangible and measurable outputs of the work assignment

Deliverables under supervision of the SEA Risk Management Pilot Project (Mozambique, Philippines) Manager (up to 35 days):

- **Deliverable 1:** Graphic Design the SEA risk assessment report – Mozambique (2 languages: English and Portuguese version).
- **Deliverable 2:** Graphic Design of the SEA risk assessment report – Philippines (1 language: English)
- **Deliverable 3:** Graphic Design of the toolkit for SEA risk management and learning materials (1 language: English)

Performance indicators for the evaluation of results

- **Deliverable 1:** 2 Designed SEA risk assessment report – Mozambique (one in English and one in Portuguese).
- **Deliverable 2:** 1 Designed SEA risk assessment report – Philippines (in English).
- **Deliverable 3:** 1 Designed set of SEA risk management toolkit and learning materials.

Invoices should be submitted using the following suggested format:

Deliverables Project Mozambique/Philippines		
Date(s)	Deliverable/Output	# of Work Days
01 July	2 Designed SEA risk assessment reports – Mozambique (one in English and one in Portuguese)	10
01 August	1 Designed SEA risk assessment report – Philippines	5
15 October	1 Designed set of SEA risk management toolkit and learning materials	20
	TOTAL	35

REQUIRED QUALIFICATIONS

Education

- Bachelor's degree in graphic design or a related field with five years of relevant experience.

Skills

- Portfolio that demonstrates style and creativity is required.

Languages

- Fluency in **English** both oral and written is required.
- Fluency in **Portuguese** both oral and written is an advantage.

REQUIRED COMPETENCIES

The incumbent is expected to demonstrate the following values and competencies:

Values – all IOM staff members must abide by demonstrate these three values:

- Inclusion and respect for diversity Respects and promotes individual and cultural differences. Encourages diversity and inclusion.
- Integrity and transparency: Maintain high ethical standards and acts in a manner consistent with organizational principles/rules and standards of conduct.
- Professionalism: Demonstrates ability to work in a composed, competent, and committed manner and exercises careful judgment in meeting day-to-day challenges.
- Courage: Demonstrates willingness to take a stand on issues of importance.
- Empathy: Shows compassion for others, makes people feel safe, respected, and fairly treated.

Core Competencies – behavioral indicators *level 1*

- Teamwork: develops and promotes effective collaboration within and across units to achieve shared goals and optimize results.
- Delivering results produces and delivers quality results in a service-oriented and timely manner; is action oriented and committed to achieving agreed outcomes.
- Managing and sharing knowledge continuously seeks to learn, share knowledge and innovate.
- Accountability: takes ownership for achieving the Organization's priorities and assumes responsibility for own action and delegated work.
- Communication: encourages and contributes to clear and open communication; explains complex matters in an informative, inspiring, and motivational way.

Other

Any offer made to the candidate in relation to this vacancy notice is subject to funding confirmation.

Appointment will be subject to certification that the candidate is medically fit for appointment, verification of Education certificate and security clearances.

How to apply:

Interested candidates are invited to submit their applications in **ENGLISH**, with:

- a) Detailed *curriculum vitae*, including historical salary and minimum three referees (preferably former direct supervisors).
- b) Portfolio showcasing examples of past work that demonstrate designing style and creative skills.
- c) Daily rate in USD and availability to work from June-October.

Please submit your application by email to iommzbvacancies@iom.int , indicating the reference code above **[Name, CFCV/MZ10/2023/032 – Graphic Designer Support Consultant (PSEA)]** as subject. The deadline for applications is **19 May 2023**.

Only applicant who meets the above qualification will be considered.

No Fees:

IOM does not charge a fee at any stage of its recruitment process (application, interview, processing, training, or other fee). IOM does not request any information related to bank accounts.

Posting Period

05.05.2023 to 19.05.2023