



International Organization for Migration (IOM)
The UN Migration Agency

OPEN TO INTERNAL AND EXTERNAL CANDIDATE

Reference No. : **CFCV/MZ10/2022/021**
Position Title : **National Migration Health Officer**
Duty Station : **Maputo, Mozambique**
Job Family : **Migration Health**
Classification : **UG**
Type & Duration of : **Special Short-Term Ungraded Contract, 06**
Appointment : **(six) months with possibility of extension.**
Report to : **Migration Health Programme Officer**
Estimated Start Date : **As soon as possible**
Closing Date : **08 July 2022**

Context:

IOM's Migration Health (MH) programmes address the health needs of individual migrants as well as the public health needs of transit and host communities by assisting governmental and non-governmental partners in the development and implementation of relevant policies and programmes. IOM Mozambique has specialized in addressing TB/HIV in Mozambican miners and migrant workers since 2012 and has since then developed a comprehensive approach with the objective of keeping Mozambican migrants in South Africa and in home communities in Mozambique safe and healthy. Through a close partnership with MISAU, IOM manages three occupational health centres in Mozambique (Ressano Garcia, Manjacaze and Xai-Xai) to ensure the well-being of migrant workers circulating between their workplaces in South Africa and their homes in Mozambique, and access to occupational health services for ex-miners. The migration health program also reaches migrant families in home and host communities across 13 districts in Gaza and Inhambane provinces through 29 community health workers.

Under the overall supervision of the Migration Health Programme Manager, and direct supervision by the Migration Health Programme Officer, the successful candidate will support and coordinate project implementation and reporting of assigned projects within the MH portfolio.

Responsibilities and Accountabilities:

1. Provide technical guidance and support to OHC teams on medical assessments. Diagnostics and patients' referral, including acting as Medical Officer at OHC Ressano Garcia for temporary cover of on-duty medical doctor.
2. Provide technical assistance and guidance, including the review of OHC technical and non-technical SOPs and ensure they are harmonized and up to date with the latest MISAU guidelines, and stored on IOM internal cloud system.
3. Support the case management and status tracking of clinical referrals and compensation claims submissions, ensuring correct and timely reporting and follow-up where needed
4. Coordinate implementation of projects' activities planning with project assistant and field teams.
5. Guide and provide technical support to project assistant and field supervisors to ensure quality implementation of project activities in line with national MISAU guidelines.
6. Coordinate the production of monthly descriptive statistics reports to provincial/district health authorities and national level Ministry of Health counterpart, and the production of quarterly reports as per IOM donor reporting templates and standards.
7. Attend sectoral coordination and inter-agency meetings and relevant technical working groups and participate in joint assessments and site visits.
8. Together with the M&E team and Project Support Unit (PSU), coordinate regular reporting (i.e., consolidated Weekly and Monthly Field Reports) on IOM activities including key performance indicators and share important developments in relation to field operations.
9. Participate in the evaluation of health projects, their achievement of outputs and outcomes, recommend specific actions for improvement, and participate in

- the development and implementation of monitoring and evaluation protocols.
10. Contribute to IOM resource mobilization by providing inputs on needs, opportunities, implementing partners, operational strategies, and financial requirements.
 11. Support the preparation of project reports for donors and contribute to external publications.
 12. Perform other duties assigned.

Required Qualifications and Experience

Education

- Master's degree in public health, Health Administration, Medicine, or related field, and has experience in managing health projects or operations.
- Or
- University degree in Public Health, Health Administration, Medicine, or related field, with at least two years of professional experience in managing health projects or operations.

Experience

- Experience in project management, including implementation and monitoring and evaluation of health programmes at district, provincial and national levels.
- Previous clinical experience either in occupational medicine or health assessment programmes.
- Experience coordinating simultaneous implementation of health programmes across various geographical areas, provinces, and districts in Mozambique essential.

Skills

- Strong coordination skills and experience engaging with local authorities and partners, including working with decentralised health care system at the community, district, and provincial levels.
- Sound technical knowledge of primary health care and/or specialized health care.
- Good team management skills, such as supervision capacity, field teams' coordination, mentoring.

- Excellent communication and negotiation skills, personal commitment, efficiency, and flexibility.
- Good report writing skills in both English and Portuguese.
- Excellent skills with computer software including the Microsoft package (Word, Excel, MS Teams, PowerPoint, and others)
- Ability to work effectively and harmoniously in a team with colleagues from various cultures and professional backgrounds

Languages

Fluency in **English** and **Portuguese** is required (oral and written).

Required Competencies

The incumbent is expected to demonstrate the following values and competencies:

Values

- **Inclusion and respect for diversity** respects and promotes individual and cultural differences; encourages diversity and inclusion wherever possible.
- **Integrity and transparency:** maintain high ethical standards and acts in a manner consistent with organizational principles/rules and standards of conduct.
- **Professionalism:** demonstrates ability to work in a composed, competent and committed manner and exercises careful judgment in meeting day-to-day challenges.

Core competency

- **Teamwork:** develops and promotes effective collaboration within and across units to achieve shared goals and optimize results.
- **Delivering results** produces and delivers quality results in a service-oriented and timely manner; is action oriented and committed to achieving agreed outcomes.
- **Managing and sharing knowledge** continuously seeks to learn, share knowledge, and innovate.
- **Accountability:** takes ownership for achieving the Organization's priorities and assumes responsibility for own action and delegated work.

- **Communication:** encourages and contributes to clear and open communication; explains complex matters in an informative, inspiring, and motivational way.

Other

Any offer made to the candidate in relation to this vacancy notice is subject to funding confirmation.

Appointment will be subject to certification that the candidate is medically fit for appointment, verification of Education certificate and security clearances.

How to apply:

Interested candidates are invited to submit their applications in **ENGLISH**, with:

- a) Cover letter, clearly specify suitability and availability date
- b) Detailed *curriculum vitae*, including historical salary/financial proposal and minimum three referees (preferably former direct supervisors).

Please submit your application by email to iommzbvacancies@iom.int, indicating the reference code above: **[CFCV/MZ10/2022/021 – National Migration health officer]** as subject. The deadline for applications is **08 July 2022**.

Only applicant who meets the above qualification will be considered.

No Fees:

IOM does not charge a fee at any stage of its recruitment process (application, interview, processing, training, or other fee). IOM does not request any information related to bank accounts.

Posting period:

From 28.06.2022 to 08.07.2022