



OPEN TO INTERNAL AND EXTERNAL CANDIDATE

Reference No. : **SVN/MZ10/2022/038**

Position Title : **Project Assistant (Migration Health) - REISSUED**

Duty Station : Pemba, Cabo Delgado, Mozambique

Job Family : MH Unit, IOM Pemba

Classification : **General Service, Grade: G-4**

Type of Appointment : Special Short-Term Graded Contract, 6 (six) months with the possibility of extension.

Report to : Project Officer (Migration Health)

Estimated Start Date : **As soon as possible**

Closing Date : **29 March 2023**

Established in 1951, IOM is a Related Organization of the United Nations, and as the leading UN agency in the field of migration and works closely with governmental, intergovernmental and non-governmental partners. IOM is dedicated to promoting humane and orderly migration for the benefit of all. It does so by providing services and advice to governments and migrants.

IOM is committed to a diverse and inclusive environment. For the purpose of this vacancy, the following internal candidates who meet the eligibility criteria are considered as first-tier candidates:

- Internal candidates on regular or fixed-term contracts should meet the minimum time in post requirement of eighteen months or more at the time of the closing of the SVN
- The minimum time in post requirement is six months for such internal candidates who are incumbents of a position being advertised or confirmed for discontinuation.
- Internal candidates on short-term contracts should meet the minimum time in post requirement of six months or more at the time of the closing of the SVN.

In addition, all applicants should meet eligibility requirements for languages, education and work experience requirements stipulated in the SVN.

Context:

Under the overall supervision of the Migration Health Programme Manager, and direct supervision by the Project Officer (Migration Health) in close coordination with Head of Sub-Office, the incumbent will be responsible for supporting the implementation of the IOM migration health (including COVID19) projects at IOM Pemba.

Responsibilities and Accountabilities

- 1) Provide support to organize and implement IOM's migration health portfolio (HIV/TB, COVID-19 response, and emergency health activities) in Cabo Delgado.
- 2) Assist in the coordination and liaison with district health authorities, as well as humanitarian and development partners, including participation in local meetings, documenting meeting and following-up on outcomes.
- 3) Assist in the follow-up, access to care and referral of patients identified through the displacement cycle ensuring they are not lost to care but rather are linked to care at each step of the cycle.
- 4) Work with the integrated health-MHPSS-protection field teams in implementing activities including health education, community engagement, identification of lost-to-follow-up and other vulnerable patients, active case finding and screening, and referrals.
- 5) Organize integrated mobile brigades in coordination with district health authorities to deliver primary health care services to displaced populations and host communities, and as needed, support medical consultations, liaison with health authorities and proper escorts.
- 6) Provide supervision of team leaders from integrated field teams and ensure regular monitoring and reporting of community-based activities and primary health care service delivery; including follow up with team leaders on weekly community-based reports and preparing reports on service delivery by integrated mobile brigades, for updating of health programme databases.
- 7) Work closely with MHPSS, Protection and CCCM teams towards the delivery of integrated services to beneficiaries and cross-referrals.
- 8) Assist with administrative, logistic and finance tasks to facilitate proper running of all the activities.
- 9) Perform other duties as may be assigned.

Required Qualifications and Experience**Education**

- University Degree in Medicine, Nursing, Public Health, Epidemiology, and other relevant degree with at least 3 (three) years of relevant work experience, or
- Completed High School degree with at least 5 (five) years in relevant work experience.

Experience

- Professional experience implementing and monitoring health projects and interventions, including HIV/AIDS, TB.
- Previous experience in health programming in emergency.
- Previous experience with IOM a distinct advantage.
- Experience in project implementation and monitoring of activities at field level
- Experience in community outreach, social activism, and coordination of field teams
- Experience working in coordination with local health authorities and partners, including working with decentralized health care system at the community and district levels.
- Demonstrated ability to deliver quality assignments under tight timeframes.
- Ability to work independently, to follow leads and to be innovative in obtaining and triangulating information from a variety of sources.

Skills

- Knowledge of emergency health, and/or primary health care.
- Knowledge of the health and social protection system (advantageous).
- Good teamwork skills especially with community activists.
- Good communication skills, personal commitment, efficiency, and flexibility.
- Capacity to write succinct activity reports.
- Ability to work effectively and harmoniously in a team with colleagues from various cultures and professional backgrounds.
- Good computer literacy, especially MS Excel.

Languages

Fluency in Portuguese is required (oral and written). Fluency in English is a distinct advantage. Local languages of Cabo Delgado province (Macua, Makonde, Kimuani, Swahili).

Required Competencies

The incumbent is expected to demonstrate the following values and competencies:

Values

- Inclusion and respect for diversity: respects and promotes individual and cultural differences; encourages diversity and inclusion wherever possible.
- Integrity and transparency: maintains high ethical standards and acts in a manner consistent with organizational principles/rules and standards of conduct.
- Professionalism: demonstrates ability to work in a composed, competent and committed manner and exercises careful judgment in meeting day-to-day challenge

Core Competencies – behavioural indicators

- Teamwork: develops and promotes effective collaboration within and across units to achieve shared goals and optimize results.
- Delivering results: produces and delivers quality results in a service-oriented and timely manner; is action oriented and committed to achieving agreed outcomes.
- Managing and sharing knowledge: continuously seeks to learn, share knowledge and innovate.
- Accountability: takes ownership for achieving the Organization's priorities and

- assumes responsibility for own action and delegated work.
- Communication: encourages and contributes to clear and open communication; explains complex matters in an informative, inspiring and motivational way.

Managerial Competencies – behavioural indicators – level1

- Leadership: provides a clear sense of direction, leads by example and demonstrates the ability to carry out the organization's vision; assists others to realize and develop their potential.
- Empowering others & building trust: creates an atmosphere of trust and an enabling environment where staff can contribute their best and develop their potential.
- Strategic thinking and vision: works strategically to realize the Organization's goals and communicates a clear strategic direction.

Other

Any offer made to the candidate in relation to this vacancy notice is subject to funding confirmation.

Appointment will be subject to certification that the candidate is medically fit for appointment, verification of Education certificate and security clearances.

How to apply:

Interested candidates are invited to submit their applications in **ENGLISH**, with:

- a) Cover letter, clearly specify suitability and availability date.
- b) Detailed *curriculum vitae*, including historical salary, skype user ID and minimum three referees (preferably former direct supervisors).

Please submit your application by email to iommzbvacancies@iom.int , indicating the reference code above **[Name, SVN/MZ10/2022/038 – Project Assistant (Migration Health)- Reissued]** as subject. The deadline for applications is **29 March 2023**.

Only applicant who meets the above qualification will be considered.

No Fees:

IOM does not charge a fee at any stage of its recruitment process (application, interview, processing, training or other fee). IOM does not request any information related to bank accounts.

Posting period:

From 15.03.2023 to 29.03.2023