



OPEN TO EXTERNAL CANDIDATES

Reference No. : **CFCV/MZ10/2022/040**
Position Title : **Migration Health Project Consultant**
Duty Station : **Maputo, Mozambique**
Job Family : **Migration Health**
Classification : **Consultancy Contract, Category A**
Type & Duration of Appointment : **Consultancy Contract, 02 (two) months.**
Report to : **Programme Manager**
Estimated Start Date : **As soon as possible**
Closing Date : **25 October 2022**

Established in 1951, IOM is a Related Organization of the United Nations, and as the leading UN agency in the field of migration and works closely with governmental, intergovernmental, and non-governmental partners. IOM is dedicated to promoting humane and orderly migration for the benefit of all. It does so by providing services and advice to governments and migrants.

IOM is committed to a diverse and inclusive environment. This is a request for Curricula / expression of interest for the position of **Migration Health Project Consultant**. The success candidate will be offered Consultancy Contract.

Context:

IOM's Migration Health (MH) programmes address the health needs of individual migrants as well as the public health needs of transit and host communities by assisting governmental and non-governmental partners in the development and implementation of relevant policies and programmes. The consultant will specifically support the TB/occupational health project for migrant workers.

Under the overall supervision of the Deputy Chief of Mission, and direct supervision by the Migration Health Programme Manager, the successful candidate will support and coordinate the implementation, monitoring, and reporting of the TB/occupational health project within the Migration department portfolio.

Responsibilities and Accountabilities:

1. Coordinate the timely and quality implementation of projects' activities planning with field teams and sub-offices, based on a Results-Based Management (RBM) framework approach, including assistance to field teams in developing quarterly workplans.
2. Provide project administrative support including to ensure that processes for purchase of project material and services in line with IOM Financial and Procurement Guidelines are in place and efficient are, track budget expenditures and check that expenditures are in line with timeframes and allocated funds.
3. Support the management of implementing partners (IP) agreements, service providers' contracts and consultants' contracts and service providers' contracts, ensuring alignment with IOM standards and guidelines, timely delivery of outputs and services, timely payment, and adequate reporting.
4. Support the implementation of the monitoring activities ensuring that monitoring and evaluation arrangements comply with donor agreements and programme requirements.
5. Prepare quality donor reports ensuring these are reviewed and submitted in a timely manner.
6. Assist with the identification, documentation and dissemination of lessons learned and best practices, and contribute to external publications.
7. Support fundraising by preparing project budgets and providing inputs for the development of concept notes and project proposals.
8. The consultant may be required to travel to project implementation sites in the provinces of Gaza and Maputo for monitoring, coordination, or donor visits.

Education:

- Master's degree in public health, Health Administration, Medicine, or related field, and has experience in managing health projects or operations Or,
- University degree in the above fields with four years of relevant professional experience in managing health projects or operations.

Experience:

- Experience in programme management, including implementation and monitoring and evaluation of health programmes at district, provincial and national levels.
- Previous experience in migration health programming including public health and/or health assessment programmes, and/or working with mobile and migrant populations, including mineworkers, artisanal miners, and other vulnerable populations.
- Proven experience with results-based approaches, M&E methods and systems, information/data analysis and report writing.
- Experience working with IOM is a distinct advantage.

Skills:

- Good team management skills, such as supervision capacity, field teams' coordination, mentoring.
- Excellent writing and synthesis skills, including proven experience in writing quality project reports and project proposals.
- Excellent communication and negotiation skills, personal commitment, efficiency, and flexibility.
- Ability to work effectively and harmoniously in a team with colleagues from various cultures and professional backgrounds.

Languages

Fluency in Portuguese and English is required.

Required Competencies

The incumbent is expected to demonstrate the following values and competencies:

Values

- **Inclusion and respect for diversity** respects and promotes individual and cultural differences; encourages diversity and inclusion wherever possible.
- **Integrity and transparency:** maintain high ethical standards and acts in a manner consistent with organizational principles/rules and standards of conduct.
- **Professionalism:** demonstrates ability to work in a composed, competent, and committed manner and exercises careful judgment in meeting day-to-day challenges.

Core competency

- **Teamwork:** develops and promotes effective collaboration within and across units to achieve shared goals and optimize results.
- **Delivering results** produces and delivers quality results in a service-oriented and timely manner; is action oriented and committed to achieving agreed outcomes.
- **Managing and sharing knowledge** continuously seeks to learn, share knowledge, and innovate.
- **Accountability:** takes ownership for achieving the Organization's priorities and assumes responsibility for own action and delegated work.
- **Communication:** encourages and contributes to clear and open communication; explains complex matters in an informative, inspiring, and motivational way.

Other

Any offer made to the candidate in relation to this vacancy notice is subject to funding confirmation.

Appointment will be subject to certification that the candidate is medically fit for appointment, verification of Education certificate and security clearances.

How to apply:

Interested candidates are invited to submit their applications in **ENGLISH**, with:

- a) Cover letter, clearly specify suitability and availability date.
- b) Detailed *curriculum vitae*, including historical salary/financial proposal and minimum three referees (preferably former direct supervisors).

Please submit your application by email to iommzbvacancies@iom.int, indicating the reference code above: **[Name, CFCV/MZ10/2022/040 - Migration Health Project Consultant]** as subject. The deadline for applications is **25 October 2022**.

Only applicant who meets the above qualification will be considered.

No Fees:

IOM does not charge a fee at any stage of its recruitment process (application, interview, processing, training, or other fee). IOM does not request any information related to bank accounts.

Posting period:

From 17.10.2022 to 25.10.2022